

Bylaws of the Pennsylvania Association of Campus Prevention Practitioners.

ARTICLE I- NAME, PURPOSE

Section 1:

The name of the organization shall be the Pennsylvania Association of Campus Crime Prevention Practitioners (as known as PACCPP for the remainder of these by-laws) as established by the founders on January 9, 1987.

Section 2:

The PACCPP is organized exclusively for the educational purposes, more specifically to provide Colleges and Universities with resources to interact throughout Pennsylvania and provided yearly Crime Prevention Training.

ARTICLE II- MEMBERSHIP

Section 1:

Membership shall consist only of the members of the Association.

Section 2:

Membership shall be paid to PACCPP annually at \$20.00 per Active Association member. Active member status can only be obtained by current Security or Police Officers employed by a College or University in the Commonwealth of Pennsylvania.

Section 3:

Membership shall run from July 1 through June 30 of the following year.

Section 4:

Members shall receive an annual membership card upon paying the annual dues.

Section 5:

Associate members shall be anyone who does not fit the criteria of an Active member and shall cost \$10.00 per year.

Section 6:

Retired active members will be provided with an honorary lifetime membership.

Section 7:

Institutional membership is \$50.00 for up to and including three (3) officers. Each member thereafter will be an additional \$15.00.

ARTICLE III- QUARTLY MEETINGS

Section 1:

Quarterly Meetings. Quarterly meetings shall be scheduled on the first Friday of the quarter at an unspecified location, to be determined by the Board of Directors at least one month ahead of time.

Section 2:

Special Meetings. The president of the Executive Board shall call special meetings when he or she sees fit.

Section 3:

Notice. Notice of each shall be given to each active member, by mail or e-mail, not less than ten days before the meeting.

ARTICLE IV- EXECUTIVE BOARD

Section 1:

Executive- Board Role, Size, and Compensation. The Executive Board is responsible for overall policy and direction of the Association, and delegate's responsibility for day-to-day operations to the committees. The Executive Board shall have up to 10 and not fewer than 7 members. The Executive Board receives no compensation for their positions. In addition, the President with the approval of the Executive Board shall appoint a sergeant at arms, chaplin, and webmaster.

Section 2:

Meetings. The Executive Board shall meet at least 4 times a year, at an agreed upon time and place, usually 1 hours prior to Association meetings.

Section 3:

Executive Board Elections. Nominations of 2nd Vice-President, Secretary/Treasurer, three state representatives and committee members, shall take place during the Conference meeting of even number years. Elections shall then occur via mail, issuing one ballot per current active member, allowing them one month to return the ballot to the current Secretary/Treasurer. The nominee who receives the most votes shall be elected to the position; the nominee who receives the most votes for a committee will be the committee chairperson.

Section 4:

All Executive Board members shall have one (2) year term, but are eligible for re-election, with the exception of the President who may not hold an executive position for 1 year.

Section 5:

Succession to President. The 2nd Vice-President shall automatically succeed to the position of 1st Vice-President after his or her two (2) year term is completed as 2nd Vice-President. The 1st Vice-President after shall automatically succeed to the position of President after his or her two (2) year is completed as 1st Vice-President. If for some reason, the 1st Vice-President declines the appointment to President, the 2nd Vice-President shall be appointed to the position of President.

Section 6:

Notice. An official Board meeting requires that each Board member have a written notice two weeks in advance, via e-mail or postal mail.

Section 7:

Officer and Duties. There shall be seven (7) officers of the Board consisting of the President, 1st Vice-President, 2nd Vice-President, Secretary/Treasurer, Western Representative, Central Representative, and Eastern Representative.

The President shall convene regularly scheduled Board meetings, shall preside or arrange for other members of the executive committee to preside at each meeting in the following order: 1st Vice-President, 2nd Vice-President, Secretary/Treasurer.

The 1st Vice-President will chair committees on special subjects as designated by the Board and fill in when the President is unavailable to attend.

The 2nd Vice-President will fill in when the President and 1st Vice- President is unable to attend.

The Secretary/Treasurer shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each Board member, and assuring that corporate records are maintained.

The Secretary/Treasurer shall make a report at each Board meeting. The Secretary/Treasurer shall sit on the Training/Grants Committee, assist in the preparation of the budget, help develop fundraising plans with the Marketing Committee and make financial information available to Board members and the public.

Section 8:

Vacancies. When a vacancy on the Board exists, the Secretary may receive nominations for new members from present Board members two weeks in advance of a Board Meeting. These nominations shall be sent out to Board members with regular Board meeting announcement, to be voted upon at the next Board meeting. These vacancies will be filled only to the end of the particular Board member's term.

Section 9:

Resignation, Termination and Absences. Resignation from the Board must be in writing and received by the Secretary/Treasurer. A Board member shall be dropped for excess

absences from the Board if he or she has three unexcused absences from Board meetings in a year. A Board member may be removed for other reason by a three-fourths vote of the remaining members.

Section 10:

Special Meetings. Special meetings of the Board shall be called upon by the request of the President or one-third of the Board. The Secretary/Treasurer shall send out notices of special meetings to each Board member postmarked two weeks in advanced, via e-mail or us mail.

ARTICLE V-COMMITTIES

Section 1:

The Board may create committees, as needed, such as marketing, training/grants and by-laws, membership committee members shall be elected to their positions, the member receiving the most votes sitting on the chair. Each committee shall consist of at least three (3) members.

Section 2:

The four chairs shall serve as the members of the executive committee, except for the power to amend the articles of incorporation and by-laws. The executive committee shall have all the power and authority during intervals between meetings of the executive Board, subject to the direction and control of said Board

Section 3:

Finance Committee. The Secretary/Treasurer is chair of the Finance Committee, which includes three other Board members (President, 1st Vice-President, 2nd Vice-President). The Finance Committee is responsible for developing and reviewing fiscal procedures, a fundraising plan, an annual budget, and all expenditures must be within the budget. The Fiscal year shall be July 1 to June 30. Annual reports are required to be submitted to the Board showing income expenditures and pending income. The financial records of the organizations are public information and shall be made available to the membership, Board members and the public.

ARTICLE VI-AMANDMENTS

Section 1:

These By-laws may be amended when necessary by two-thirds majority of the executive Board. Proposed amendments must be submitted to the Secretary/Treasurer to be sent out with the regular Board announcements.

Section 2:

Following the election of the new executive Board, the transition shall start at the conclusion of the October meeting. All records, financial statements and other

appropriate documentation related to the organization shall be made readily available to the newly elected Board members

These By-Laws were approved at a meeting of the Executive Board of the Pennsylvania Association of Campus Crime Prevention Practitioners on June 11, 2003.

Signed

David Lashinsky
President

Barry Stauffer
1st Vice-President

Lisa A. Delaurentis
2nd Vice-President

Stephanie Jones
Secretary/Treasurer